

ARC STEERING GROUP MEETING

16th July 2018

Present:

Garry Ratcliffe - Executive Headteacher

Jason Pearn - Head of School

Anna Meeks - Inclusion Manager

Keeleigh Jackson - Teacher in Charge

Jo Murrock – School Business Manager

Rachel Booker – Speech and Language Therapist

Teri Rutherford - KCCSEN

L. Santa Maria - Parent Representative

1. Introductions

Introductions were made at the meeting.

2. Confidentiality

A reminder of the responsibilities and importance of confidentiality of all members was shared with the group.

3. ARC Pupil Profile

KJ shared with the group that the Arc will increase from 13 to 14 pupil in September 2018.

AM confirmed that there was a potential Year 4 child at Temple Hill that may want a space. AM to give KCC name of child.

GR told the meeting that Oakfield is already over pan and are still being pushed for spaces.

Unqualified teacher concern – parents have been spoken to but not all parents have accepted explanation. KJ explained to the group how the unit runs each day and that the pupils are with the unqualified teacher (Team Leader) during registration.

The classroom move has made a huge difference in behaviour and effective team working.

4. CPD

KJ went through the training that has been attended in 2017/18 as well as any future training that is planned.

A qualified teacher, Anna Morton, will be covering KJ maternity leave. She will be coming in the week before KJ leaves to handover and meet the children.

5. Pupil Views

KJ tabled the pupil survey summer 2018

Overall improvement than last year.

3 children said they didn't have friends last year, this year only 1 said they had no friends.

KJ quoted some pupil comments to the meeting.

GR suggested that monitoring pupil voice should be throughout the year and not as a form task, maybe a pupil could be part of Pupil Parliament? Or have lunch with teachers not from the Arc?

Open questions on the survey encouraged conversation. Inviting a pupil to the steering group was also a suggestion.

6. Parents Views

Parent surveys were tabled from January 2018 and July 2018.

Still a high partially score which is due to the large new intake of pupils. Improvements with child and their needs supported.

Communication has improved, information sent home to parents was found useful.

Communication for Taxi driven pupils via contact book has been improved and parents like the question and answer session.

Parent's felt that their child felt part of the mainstream school has improved. KJ said in comparison with other schools Arc pupils use the same playground and the dinner hall as the mainstream school.

GR suggested that the question should be rephrased to: Do you feel child is part of Oakfield?

TR asked if the provision plan is used at consultation AM agreed that it was

All children have made good social progress.

Preferred choice of extracurricular activity was swimming lessons. Horse-riding lessons take place throughout the year KJ looking into swimming lessons next year in small groups.

GR informed the meeting that it is a statutory requirement that by the end of KS2 pupils should be able to swim 25 metres.

RB to find out about ASD swimming lessons that a parent has signed up to.

JP doesn't have to be all round but once the horse-riding slot is lost you may lose it all year round. KJ to speak to riding company.

Speech and Language

AM informed the group that annual reviews are being streamlined only Year 2 and Year 5 will be amended in the future.

LS-M asked if the EHCP is a legal requirement to be updated each year.

TR to get clarification

RB discussed at length her concerns of lack of provision from NHS and CCG as pupils have severe speech and language needs and are not being supported externally.

TR meeting to be arranged with AM and RB to discuss further

7. Pupil Progress

The pupils have benefited from guided reading in class. English to be broken down to reading and writing to assess which subject has the most progress.

Compared children on SEN Register against SEN Register who has ASD. The trend is similar, maths subject is better than reading and writing.

Writing is an area more challenging for children with ASD.

8. Outreach

A log is kept by KJ recording parent tours, staff from other settings.

JP felt that schools were to be aware of what other schools can offer them.

9. Any other business

There is potential to expand in the future within the middle room with smaller learning pods. Staffing issues to be considered regarding children within Arc.

SLA is due for renewal in April 2019.

GR suggested that criteria shouldn't be used, it is better to describe what provision aims to do and who it is for.